

Item 4.1 Minutes

Edinburgh Integration Joint Board

9:30 pm, Friday 22 September 2017

City Chambers, Edinburgh

Present:

Board Members:

Councillor Ricky Henderson (Chair), Carolyn Hirst (Vice Chair), Shulah Allan, Michael Ash, Colin Beck, Carl Bickler, Andrew Coull, Wanda Fairgrieve, Christine Farquhar, Kirsten Hey, Councillor Derek Howie, Councillor Melanie Main, Michelle Miller, Moira Pringle, Ella Simpson, Councillor Alasdair Rankin, Councillor Susan Webber, Pat Wynne.

Officers: Colin Briggs, Wendy Dale, Ann Duff, Andrew Kerr, Allan McCartney, Ross Murray and Cathy Wilson.

Apologies: Sandra Blake and Nikki Conway.

1. Minutes

Decision

To approve the minute of the Joint Board of 11 August 2017 as a correct record.

2. Sub-Group and Committee Minutes and Updates

Updates were given on Sub-Group and Committee activity.

Decision

To note the Sub-Group and Committee minutes and updates.

3. Rolling Actions Log

The Rolling Actions Log for 22 September 2017 was presented.

Decision

To note the outstanding actions.

(Reference – Rolling Actions Log – 22 September 2017, submitted.)

4. Management Arrangements for the Joint Board and Health and Social Care Partnership

An update on arrangements to cover the vacant post of Chief Officer for the Edinburgh Integration Joint Board, including proposal to approach to recruiting to this post on a permanent basis, was ruled urgent.

Decision

- 1) To note that following the departure of Rob McCulloch-Graham, there was a requirement for interim and permanent arrangements to be put in place in relation to the role of Chief Officer for the Edinburgh Integration Joint Board.
- 2) To approve the appointment of Michelle Miller, the City of Edinburgh Council's Head of Safer and Stronger Communities and Chief Social Work Officer as the Interim Chief Officer for the Edinburgh Integration Joint Board pending a permanent appointment.
- 3) To note that Alistair Gaw, Executive Director of Communities and Families for the City of Edinburgh Council would take on the Interim Chief Social Work Officer role for the Council and provide advice in this capacity to the Joint Board.
- 4) To note that the Strategic Planning function for the Edinburgh Health and Social Care Partnership (HSCP) would be led by Colin Briggs, NHS Lothian Director of Strategic Planning, on an interim basis.
- 5) That the job description for the Chief Officer be considered at a special Board meeting following the Joint Board development session on 13 October 2017.

(References – minute of the Integration Joint Board 16 June 2017 (item 12); report by the Head of Human Resources, CEC and Interim Director of Human Resources and Organisational Development, NHS Lothian, submitted)

5. Annual Accounts 2016-17

The annual accounts for the Joint Board for 2016-17 were presented for approval following scrutiny by the Audit and Risk Committee.

Decision

- 1) To approve and adopt the annual accounts for 2016/17.
- 2) To approve that the Interim Chief Finance Officer resolve and amend any minor textual issues in the annual report up to the date of sign off with Audit Scotland.
- 3) To authorise the designated signatories (Chair, Interim Chief Officer and Interim Chief Finance Officer) to sign the annual report and accounts on behalf of the Board, where indicated in the document.
- 4) To authorise the Interim Chief Finance Officer to sign the representation letter to the auditors, on behalf of the Joint Board.
- 5) To request further information on Workforce Planning once this was available.

(References – minutes of the Integration Joint Board 16 June 2017 (item 12) and Audit and Risk Committee 11 September 2017 (item 10); report by the IJB Interim Chief Officer, submitted)

6. Financial Update

An overview of the financial position for the four months of 2017/18 and the forecast year end position was provided.

Decision

- 1) To note that delegated services were reporting an overspend of £6.0m for the first four months of 2017/18, which was projected to rise to £17.2m by the end of the financial year without any further action.
- 2) To agree the release of the £2.2m provision, included in the Social Care Fund, for demography and £1.0m to support the implementation of the locality structure.
- 3) To agree to receive a detailed action plan from the Interim Chief Officer at a future date.
- 4) That a future Development Session on finance be scheduled.

(References – minute of the Integration Joint Board 14 July 2017 (item 7); report by the Interim IJB Chief Officer, submitted.)

7. Whole System Delays – Recent Trends

An overview was provided of performance in managing hospital discharge against Scottish Government targets. Key reasons for delay were explained, and a number of workstreams aimed at reducing delays were outlined.

Decision

- 1) To note the current performance in respect of people delayed in hospital.
- 2) To note the delays and pressures in the community.
- 3) To note the actions being taken to address the identified challenges.
- 4) To note the significant ongoing challenge of bringing about improvement.
- 5) To agree that board members would consider additional information on the full costs of anticipated demand at a future Development Session.

(References – minute of the Integration Joint Board 14 July 2017 (item 6); report by the Interim IJB Chief Officer, submitted.)

8. Older People's Inspection Update

An update was provided on progress against the Improvement Plan implemented following the Inspection of Older People's Services.

Decision

- 1) To note actions taken to date in responding to the inspection's recommendations, as set out in Appendix 1 of the Interim Chief Officer's report.
- 2) To note the Partnership's intention to review the associated actions plan and report back on priorities and timescales.

(References – minute of the Integration Joint Board 14 July 2017 (item 4); report by the Interim IJB Chief Officer, submitted.)

Declaration of interest

Christine Farquhar declared a non-financial interest in the above item as a guardian of an individual in receipt of direct payments and Chair of a learning disability provider.

9. Proposals for Investment – referral from the Strategic Planning Group

Requests for investment from the Social Care Fund, as recommended by the Strategic Planning Group, were submitted for approval. (see also item 15)

Decision

- 1) To approve the investment of £2,167,167 to build capacity in services for people with learning disabilities.
- 2) To approve the investment of £588,096 on an invest to save basis as set out in the business case for the expansion of the telecare service.
- 3) To request officers, implementing this decision, to take account of the detailed issues raised at the recent Strategic Planning Group.

(References – minute of the Strategic Planning Group 1 September 2017 (item 4); report by the Interim IJB Chief Officer, submitted.)

Declaration of interests

Christine Farquhar declared a non-financial interest in the above item as a guardian of an individual in receipt of Direct Payments and the former Chair of a learning disability provider.

10. Primary Care Population and Premises

A summary of work undertaken by the Edinburgh Health and Social Care Partnership to ascertain the likely capacity requirements in primary care to 2026 was submitted. A population growth of 50,000 for Edinburgh was estimated for the next ten years.

Approval was also sought to develop a prioritised capital investment plan and then work with NHS Lothian to prioritise this with the overall capital envelope available.

Decision

- 1) To note the analysis of General Practice (GP) premises and population growth for the period 2016-2026 detailed in appendix 1 of the report by the Interim Chief Officer.
- 2) To note the high-level estimate that this growth would equate to approximately £57m of investment over the next ten years.
- 3) To mandate the Edinburgh Health and Social Care Partnership to prioritise this list and engage with NHS Lothian on how this could be accommodated with the available envelope.

- 4) To request that a fuller report outlining a comprehensive primary care strategy, covering both revenue and capital requirements, be brought back to the Joint Board in the first quarter of the 2018 calendar year.

(References – minute of the Integration Joint Board 16 June 2017 (item 7); report by the Interim IJB Chief Officer, submitted.)

11. Review of Grant Programmes

It was proposed that existing grant arrangements funded by the Joint Board stayed in place until 31 March 2019 while a review of grant programmes was undertaken over the next 12 months.

Decision

- 1) To agree to extend the existing grants programmes detailed in Appendix 1 to the Interim Chief Officer's report for a further year to 31 March 2019.
- 2) To agree to delegate the extension of the existing contract with the Edinburgh Voluntary Organisations Council (EVOC), for third sector interface services to the Interim Chief Officer, subject to compliance with the Council's Standing Orders.
- 3) To agree that future reports on the scope, methodology and timetable to the review would be considered by the Strategic Planning Group in advance of approval by the Joint Board.

(References – minute of the Strategic Planning Group 1 September 2017 (item 7); report by the Interim IJB Chief Officer, submitted.)

Declaration of interests

Christine Farquhar declared a non-financial interest in the above item as a director of VOCAL.

12. Royal Edinburgh Hospital Phase 1 Verbal Update

It was advised that the Royal Edinburgh Hospital had been occupied by staff and initial impressions of the building were positive. An invitation was extended to Joint Board members to visit the facility. NHS Lothian has also concluded that it would not be necessary to use the old building as contingency accommodation.

Decision

To note the verbal update.

(References – minute of the Integration Joint Board 16 June 2017 (item 10); report by the Interim IJB Chief Officer, submitted.)

13. Assurance Challenges

Assurance challenges and associated risks affecting the Joint Board were highlighted. Specific concerns raised by the Audit and Risk Committee for communication to the Joint Board included:

- Lack of an independent Chief Risk Officer (CRO).
- Lack of regular update of the Joint Board Risk Register.

- Limited assurance coverage provided by the 2017/18 Internal Audit Plan.

Decision

- 1) To note the current assurance challenges and associated risks affecting the Joint Board and their impact.
- 2) To note that the Interim Chief Officer would develop proposals for approval by partner organisations.
- 3) To note that a replacement Audit and Risk Committee Chair would be required to be appointed following the resignation of Angus McCann.

(References – minute of the Audit and Risk Committee 11 September 2017 (item 5); report by the Interim IJB Chief Officer, submitted.)

14. Resolution to Consider in Private

Decision

The Joint Board resolved that the public be excluded from the meeting during consideration of the following items of business on the grounds that they involved the disclosure of exempt information as defined under standing order 5.9.

15. Proposals for Investment (Dementia Post Diagnostic Support Service) - Referral from the Strategic Planning Group

A business case from the Dementia Post-Diagnostic Support Service (PDS) in Edinburgh for funding to help improve outcomes for people newly diagnosed with early stage dementia through support and intervention was submitted.

Decision

To agree substantive baseline funding over five years from April 2018 to March 2023, for continuation of dementia post-diagnostic support (PDS) delivery in Edinburgh.

(References – minute of the Strategic Planning Group 1 September 2017 (item 7); report by the Interim IJB Chief Officer, submitted.)